



Minutes

Western Community Engagement Forum Partnership Board

Venue:	Fairburn Community Centre, Old Great North Road, Fairburn WF11 9FA.
Date:	Tuesday 27 June 2017
Time:	7pm
Present:	<u>District and County Councillors</u> Councillors Mel Hobson (from minute number 9), David Hutchinson (from minute number 9) and Chris Pearson. <u>Co-opted members</u> Andy Pound (Chair), Jenny Mitchell, Jenny Prescott, Rita Stephenson and Roy Wilson.
Apologies:	Councillors David Buckle, John Mackman, Bob Packham and Byrn Sage; and Howard Ferguson, David Nicklin and Stuart Wroe.
Officers present:	Chris Hailey-Norris (Development Officer, Selby District AVS) and Daniel Maguire (Democratic Services Officer, Selby District Council)
Public:	2

1. DISCLOSURES OF INTEREST

There were no disclosures of interest.

2. MINUTES

The Partnership Board considered the minutes of the meeting held on 11 April 2017.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 11 April 2017.

3. CONFIRMATION OF CHAIR

It was confirmed that Andy Pound had been re-appointed to serve as Chair of the Western CEF for the 2017/18 municipal year.

4. APPOINTMENT OF VICE-CHAIR

It was proposed, and seconded, that Jenny Prescott be appointed as Vice-Chair of the Western CEF for the 2017/18 municipal year.

RESOLVED:

To appoint Jenny Prescott as Vice-Chair of the Western CEF for the 2017/18 municipal year.

5. APPOINTMENT OF FUNDING SUB-COMMITTEE

It was proposed, and seconded, that the membership of the Funding Sub-Committee be re-appointed en-bloc and that Roy Wilson be re-appointed as Chair of the Funding Sub-Committee for the 2017/18 municipal year.

RESOLVED:

- (i) To appoint Roy Wilson as Chair of the Funding Sub-Committee for the municipal year 2017/18' and**
- (ii) To appoint David Nicklin, Jenny Mitchell, Jenny Prescott and Rita Stephenson to be members of the Funding Sub-Committee for the municipal year 2017/18.**

6. MEETING START TIMES

It was proposed, and seconded, that the start time of meetings for the 2017/18 municipal year be:

- Funding Sub-Committee to meet at 6.30pm
- Partnership Board to meet at 7pm
- Forums to commence at 7pm, with a 'market place' event from 6.30pm.

RESOLVED:

To approve the start time of CEF meetings as described above for the 2017/18 municipal year.

7. CHAIR'S REPORT

The Chair reported that there had not been a CEF Chairs meeting at Selby District Council for some time, due to the recent elections. He noted that awareness of the CEF and its work was increasing, and that this had been reflected in the number of applications for grant and project funding.

8. BUDGET REPORT

The latest budget report had been published with the agenda, showing a remaining balance of £17,554.26.

RESOLVED:

To note the update.

9. PROJECT FUNDING APPLICATION

Councillors Hobson and Hutchinson entered the meeting at this point.

Ceri Carter presented the application which was from the South Milford Memorial Park and Playing Field Association and was for up to £5,246.92 to undertake various repairs and upgrades to the South Milford Memorial Park. It was noted that the applicant had undertaken a survey of the existing provision, which had resulted in the list of work and upgrades required. It was confirmed that the applicant had been successful in securing funding of £1,000 from the develop Persimmon Homes and also £800 from the South Milford Parish Council.

The Board considered the application, and confirmed that it met the requirements of the funding framework. However the Board noted that the total amount requested represented a significant proportion of the CEF's annual budget and it was proposed to offer funding of £1,500 towards the specific work required on the dipping pond and the provision of the 'Tut Hut'.

RESOLVED:

To approve a grant of £1,500 to the South Milford Memorial Park and Playing Field Association as a contribution towards the work required to the dipping pond and the provision of a 'Tut Hut' as detailed in the application.

10. FUNDING SUB-COMMITTEE RECOMMENDATIONS

The Chair of the Funding Sub-Committee presented the recommendations from the Funding Sub-Committee.

10.1 Elmet Art Society

The application was for £1,500 towards the cost of providing art classes within the Western CEF area, which would be 2-hours in length. The application confirmed that this would be an annual programme starting in January 2018 and would include demonstrations by visiting artists. The funding sub-committee had recommended a grant of £1,000 as the application was not for a project and to grant more than £1,000 would require a deviation from the CEF funding framework.

10.2 1st All Saints Sherburn Scout Group

The application was for £2,920 towards the cost of purchasing various items of camping equipment. The application confirmed that the group had 135 members, but did not have sufficient equipment to be able to offer camping to all members. The funding sub-committee had recommended a grant of £1,000 as the application was not for a project and to grant more than £1,000 would require a deviation from the CEF funding framework. It was noted that the grant would be towards the cost of 8 Outwell Earth tents (total cost £1,200).

RESOLVED:

To approve the recommendations of the Funding Sub-Committee, as detailed above.

11. UPDATE ON PREVIOUS GRANTS AND PROJECTS

It was noted that a comprehensive list of updates on previous grants and projects was included in the updated Community Development Plan (CDP) under agenda item 14. The Development Officer confirmed that updates had been received from the following grants and projects:

- Fairburn Community Café
- Sherburn Community Café
- Sherburn Scouts group
- Monk Fryston sports facility
- Strictly Cuban salsa dance classes
- Fly-tipping signage

RESOLVED:

To note the updates.

12. ISSUES TABLE

The Board considered the Issues Table and made the following update:

Item 63 (Sherburn High School) – the 3G pitch had been completed and an opening ceremony was planned for 19 July 2017.

RESOLVED:

To note the update and to ask the Democratic Services Officer to amend the Issues Table.

13. COMMUNITY DEVELOPMENT PLAN UPDATE

The updated Community Development Plan had been published with the agenda, and all updates had been considered previously under minute number 11.

RESOLVED:

To approve the updated Community Development Plan.

14. NEXT MEETINGS

It was noted that the dates for future meetings had been previously agreed.

RESOLVED:

To note the future meeting dates.

The meeting closed at 8.15pm.